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APMP Foundation Level Accreditation Training

£250 + VAT examination fee

£200 + VAT tuition fee

Achieve formal recognition of your bid management skills, with our APMP approved one-day foundation level training and examination day.

The examination fee pricing applies to APMP Members only.

19-20 May
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2009

28 April
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Shipleys 

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Accreditation Corner: Write. Speak. Stay Accredited!



By Chuck Keller, APMP Accreditation Program Director

If you have been thinking about earning your APMP Foundation Level Accreditation, think no more—take action!

There are five Foundation Level workshop and exam sessions offered by APMP Approved Training Organizations (ATOs) during April – July 2009:

- **April 24, Orlando, FL**—by Shipley Associates (co-sponsored by the Florida Sunshine APMP Chapter); contact dwright@shipleywins.com.
- **April 28, Surrey, UK**—by Shipley Limited, UK; contact register@shipleywins.co.uk.
- **May 27, London, UK**—by Strategic Proposals; contact ga@strategicproposals.com or jw@strategicproposas.com.
- **June 9, Chandler, AZ**—by Shipley Associates in conjunction with the Annual APMP International Conference & Exhibits; contact dwright@shipleywins.com.
- **July 30, Northampton, UK**—by Shipley Limited, UK; contact register@shipleywins.co.uk.

As shown in the included table, 991 people had attained

Foundation Level accreditation as of March 15, 2009.

Accreditation Totals Through March 15, 2009.

	January	February	March	April	May	June	July	August	September	October	November	December
Foundation	25	13	11	0	0	0	0	0	0	0	0	44
Practitioner	5	1	2	0	0	0	0	0	0	0	0	7
Professional	0	0	2	0	0	0	0	0	0	0	0	0
Foundation Cumulative	967	980	991	991	991	991	991	991	991	991	991	991
Practitioner Cumulative	117	118	120	120	120	120	120	120	120	120	120	120
Professional Cumulative	26	26	28	28	28	28	28	28	28	28	28	28
All Cumulative	1110	1124	1139	1139	1139	1139	1139	1139	1139	1139	1139	1139

Foundation Level accreditation is available to APMP members and non-APMP members with at least one year bid/proposal experience. (However, you must be an APMP member to attain the higher accreditation levels—Practitioner

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and Professional—with at least three and seven years' bid/proposal experience, respectively.) The Foundation Level exam has 75 multiple choice questions, and you have 1 hour to finish the exam once you start. At the session, your exam will be graded, and you will be told if you passed. However, attending workshop and exam sessions conducted by ATOs is not the only way to earn Foundation Level accreditation.

You can study on your own and take the exam online (see www.apmg-exams.com/UKPstartF.asp) via the APM Group, a UK organization that administers the accreditation exam and assessment processes for the APMP. You can elect to take a sample exam and later take the “real” exam at a time of your convenience. To prepare for the exam, I recommend that you study the:

- *Proposal Guide* (by Shipley Associates), the primary accreditation study guide for Foundation Level accreditation
- Accreditation syllabus (see www.apmp.org/fv-408.aspx), which indicates the Foundation Level competencies that you should study in the Proposal Guide
- Foundation Level Accreditation—Glossary of Terms (see www.apmp.org/fv-407.aspx).

If you would like online training to prepare for the online exam, check out e-training by Shipley Associates (see www.shipley-wins.com/products-item.php?item=6). You would pay for this e-training, and then separately pay for the Foundation Level exam.

For more info about preparing for and taking the Foundation Level exam, see www.apmp.org/ca-189.aspx.

Please note that two revised accreditation guideline documents have been posted on the APMP Website:

- For those who are accredited at any level, there are new guidelines for obtaining Continuing Education Units (CEUs) to maintain your accreditation—see www.apmp.org/fv-425.aspx for the details.
- For those seeking Practitioner Level accreditation, there are new standards and guidelines for filling out the Proposal Practitioner Assessment Questionnaire (PPAQ)—see www.apmp.org/fv-200.aspx for the details.

New Accreditation pricing has been approved to become effective for the April 1 - December 31, 2009, period (see www.apmp.org/ca-59.aspx).