



CONFIDENTIALITY/CONFLICT OF INTEREST AGREEMENT FOR SERVICE ON THE APMP BOARD OF DIRECTORS

Applicability Statement: This policy is applicable to all members of the association board of directors.

THIS CONFIDENTIALITY AGREEMENT (the “Agreement”) is dated the [XX] day of [MONTH], [YYYY], and is by and between the undersigned party (the “Receiving Party”) and the Association of Proposal Management Professionals (“APMP”), a 501c6 nonprofit corporation, with its principal offices at 715 H Street NE, Ste 1583; Washington, DC, 20002; USA.

In connection with APMP’s Board of Directors, the Receiving Party may be given or have access to certain confidential information from APMP or third parties (collectively, “Confidential Information”).

Confidential Information is all information that APMP considers confidential or proprietary information of APMP or third-party sources, regardless of whether such information is marked as such by APMP.

Confidential Information shall include, but is not limited to, information regarding the organization, operations, programs, activities, policies, procedures, practices, financial condition, trade secrets, membership lists, and standards of APMP, its members, or third parties. Confidential Information also shall include, but is not limited to, unpublished or pre-release versions of APMP standards, white papers, and other documents and information, or internal use only or limited circulation documents and information.

The Receiving Party covenants and agrees not to disclose or permit to be disclosed any Confidential Information, and that the Receiving Party will not appropriate,

photocopy, reproduce, or in any fashion replicate any Confidential Information without the prior written consent of APMP.

The Receiving Party agrees that any disclosure of Confidential Information in violation of this Agreement shall cause immediate and substantial damage to APMP and to any parties that provided the Confidential Information to APMP.

The Receiving Party agrees to use reasonable efforts to maintain the confidentiality of the Confidential Information and agrees not to use any Confidential Information for its own benefit or that of a third party unless authorized in advance in writing by APMP.

Confidential Information shall not include information that enters the public domain through no fault of the Receiving Party or which the Receiving Party rightfully obtains from a third party without comparable restrictions on disclosure or use.

APMP Signature:

RECEIVING PARTY Signature:



Name: Rick Harris
 Title: CEO
 Address: 715 H Street NE, Ste 1583;
 Washington, DC, 20002; USA
 Date:

Name:
 Title:
 Address:
 Date:

Please return this signed Confidentiality Agreement to peter.frank@apmp.org. We need the signed document, prior to sharing APMP information with you.

Edition	Date	Staff Initials
1	5/21/21	RH
2	5/27/21	RH