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Proposal Professional Impact Paper

Candidate Name :

APMP Candidate Number:

Please note the prompts in the template are for guidance only and are not necessarily complete for every impact.

The template should be used in conjunction with all other guidance for this level of certification.

Demonstrating advocacy of best practices achieved through leadership and communication

Summary of your impact

(1 or 2 slides – if you use 2 slides at least one must have a graphic)



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- Describe what your impact was or provided for your organization or the profession
- Describe how you understood the impact was required
- Describe who needed to be involved to ensure your impact was a success
- Describe how you measured the results

The situation

(1 or 2 slides if you use 2 slides at least one must have a graphic)



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- What was the challenge or problem within your organization or profession that required your impact
- Who were the key senior stakeholders that needed to support your impact and how did you achieve their buy-in
- Who were the wider stakeholders within your organization

Tasks

(1 or 2 slides – if you use 2 slides at least one must have a graphic)



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- The task(s) that required activities to achieve the desired results
- Who the task(s) impacted and how they were impacted

Activities

(1 or 2 slides – if you use 2 slides at least one must have a graphic)



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- Size of the effort required to complete the activities and over what time period
- The activities that were undertaken to achieve each task
- How you monitored, reported and communicated progress of the activities to all key stakeholders

Results

(1 or 2 slides – if you use 2 slides at least one must have a graphic)



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- Qualitative and/or quantitative results
- How results were measured
- How impact has been made sustainable

CPD plan for the next 24 months

(1 or 2 slides – if you use 2 slides at least one must have a graphic)



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- Timeline
- Specific activities you intend to carry out over the next 24 months